



U.S. SENATOR JIM WEBB
Service Academy Nomination
Application Packet
Class Entering 2013

One of the greatest honors that I have as a member of Congress is the opportunity to nominate excellent young Virginians as candidates to the U.S. Military Academy, U.S. Naval Academy, U.S. Air Force Academy, and U.S. Merchant Marine Academy. To make this process open to as many young people as possible, I have established procedures that ensure a fair and objective assessment while producing the best-qualified candidates for the academies.

In order to be eligible for nomination, students **must be at least 17 years old but not older than 22 years old (as of July 1 of the year of admission)**; they **must be legal citizens of the U.S.**; they must be **unmarried with no legal obligations** to support children or other dependents; and they must be **legal residents of the Commonwealth of Virginia**. If you meet these requirements, I welcome your application.

It is essential that you follow all of the steps in the application process in order to receive full consideration for nomination to a Service Academy. You may begin submitting applications on **MAY 1, 2012**, and **all applications must be received in my Northern Virginia office by 5:00 p.m. on OCTOBER 1, 2012** for consideration for the class entering in 2013.

Submit the completed application and all components in **one mailing**. The **only** documents submitted separately are the **ACT** or **SAT** scores, which are mailed directly from the testing authorities. All documents must be received by the October 1, 2012, deadline. **Late applications or documents will not be accepted.**

Applications are available electronically via my website at <http://webb.senate.gov/>

All correspondence and questions related to academy nominations should be directed to:

U.S. Senator Jim Webb
Attn: Service Academy Coordinator
7309 Arlington Blvd., Suite 316
Falls Church, VA 22042
Phone: (703) 573-7090
Fax: (703) 573-7098
Academy_coordinator@webb.senate.gov

Application Schedule

My office will begin accepting application packets on **MAY 1, 2012** and the application packet must be received in my Northern Virginia office by 5:00 p.m. on **OCTOBER 1, 2012** for it to be considered for the class entering in the summer of 2013.

May 1, 2012	Applications Accepted
October 1, 2012	Application Deadline (must be in the Northern Virginia office by 5:00 pm)
December 15, 2012	Submit Nominations to academies

Application Requirements

Those persons interested in a nomination should read the following guidelines carefully, completing all of the steps necessary in order to be considered for nomination.

- **Application Form** – Return the completed Application packet **to my Northern Virginia office by 5:00 p.m., October 1, 2012.**
- **Letters of Recommendation** – Submit **no more than two letters** of recommendation, one of which must come from a high school administrator or teacher. The other should come from people who can assess your intellect, character, and suitability for military service. *Have these persons send the letters to you in sealed envelopes with their signatures across the seal. Only two letters will be considered.*
- **Official Transcripts** – Submit copies of **official** transcripts from all schools attended with school officials' signature across the seal.
- **Standardized Test Results** – Have your scores sent directly to my office from the testing services, using SAT code **0236** or ACT code **7191**. If your high school includes your ACT or SAT scores on your official transcript, these scores will be accepted. **Scores must be received by my Northern Virginia office by the October 1, 2012 deadline.**
- **Personal Essay** – In two pages or less (500-1,000 words), write an essay that provides insight into: **1)** why you desire to attend a U.S. Service Academy, **2)** why you would be a good candidate for admission, and **3)** your plans for future military service in the event that you are not admitted to a service academy. Please attach the essay to the application form.
- **Resume** – Provide a detailed listing of your academic, community service, extracurricular and athletic activities and other notable accomplishments. Please attach the essay to the application form.
- **Pictures** – Please do not include pictures.
- **Interviews** – We do not conduct interviews as a part of the process.

Applications will not be accepted after the October 1, 2012 deadline has passed.

Service Academy Information

The President of the United States, Vice President of the United States, Members of Congress and other agencies and organizations have the authority to nominate persons for admission to a Service Academy. Applicants should direct any questions regarding the admissions process for a particular Academy to that institution's Admissions office.

Applicants are responsible for initiating a pre-candidate file at each Academy to which they are seeking a nomination. Addresses, phone numbers and website information for the Academies are provided below.

U.S. Naval Academy

Office of Admissions
117 Decatur Road
Annapolis, MD 21402
Phone: 888-249 7707

www.usna.edu

U.S. Military Academy

Office of Admissions
Building 606
West Point, NY 10996
Phone: 800-822-2769

www.usma.edu

U.S. Air Force Academy

Office of Admissions
2304 Cadet Drive, Suite 200
USAF Academy Co 80840
Phone: 800-443-9266

www.usafa.edu

U.S. Merchant Marine Academy

Office of Admissions
300 Steamboat Road, Wiley Hall
Kings Point, NY 11024-1699
Phone: 866-546-4778

www.usmma.edu



Note: Congressional nominations are not required for admission to the U.S. Coast Guard Academy. For more information regarding admission to this Academy, contact the Admissions Office at (860)444-8500.

Personal Data

Full Legal Name:

Social Security Number:

Date of Birth:

Permanent Home/Legal Address:

Temporary Address (if applicable):

Home Telephone:

Other Telephone:

E-mail:

Are you a U.S. Citizen? **Yes** _____ **No** _____ **Naturalized** (If so, give date) _____

Name of Parent(s)/Legal Guardian(s):

Parent(s)/Legal Guardian(s) Place of Employment:

Work Phone of Parent(s)/Legal Guardian(s):

House of Representatives District:

Other Congressional Offices to which you are applying for nominations:

Academic Data

Currently Attending:

___ High School ___ 2-yr. college ___ 4-yr. College ___ Prep School

Name of High School(s):

Date of Graduation:

High School GPA (weighted):

GPA (un-weighted):

Class Rank:

SAT scores: Math _____ Verbal _____ Writing _____

ACT Scores: English _____ Math _____ Reading _____ Science _____

Academy Preference

Please rank the academies to which you will accept a nomination in order of preference (1-4), and only include those to which you are applying for admission. Due to the high number of highly –qualified applicants seeking nominations, ***it is highly possible that applicants may be nominated for an academy other than their first choice, if you do not wish to be considered for a particular academy, please leave that line blank.***

____ U.S. Air Force Academy

____ U.S. Merchant Marine Academy

____ U.S. Military Academy

____ U.S. Naval Academy

Applications must be mailed to my office. Faxed or emailed forms will not be accepted. Please send our completed application and other items to the address below. The applications must be postmarked by October 1, 2012.

U.S. Senator Jim Webb

Attn: Service Academy Coordinator

7309 Arlington Blvd. Suite 316

Falls Church, VA 22042

Phone: (703) 573-7090

Fax: (703) 573-7098

Academy_coordinator@webb.senate.gov

For questions or more information please call: (703) 573-7090

Signature: _____

Printed: _____

Date: _____

Applicant Checklist

This application must be fully completed and returned to my office. Please make sure that you have included the following:

- ___ 1. **Application Form**
- ___ 2. **Letters of Recommendation**
- ___ 3. **Official Transcripts.**
- ___ 4. **Standardized Test Results**
- ___ 5. **Essay**
- ___ 6. **Resume**